

**COATESVILLE AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING MINUTES**  
*Coatesville Area Senior High School Auditorium*  
**NOVEMBER 27, 2018 - 7:00 PM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:00 P.M.**

**2. READING OF MISSION STATEMENT**

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

Ann M. Wuertz, Vice President - <i>present</i>	(Operations & Policy Committees)
Henry J. Assetto - <i>present</i>	(Education Committee)
Robert J. Fisher - <i>present</i>	(Education & Finance Committees)
Bashera Grove - <i>present</i>	(Education Committee)
James Hills - <i>present</i>	(Finance & Operations Committees)
Thomas N. Keech - <i>present</i>	(Finance Committee)
Robert T. Marshall, Jr. - <i>present @ 7:07 pm</i>	(Operations Committee)
Brandon J. Rhone - <i>absent</i>	(Policy Committee)
Thomas Siedenbuehl - <i>present</i>	(Policy Committee)

**Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Jeffrey Ammerman, Director of Business Administration - *present*  
Karen Hall, Director of Human Resources and School Board Secretary - *present*  
Lisa Hauswirth, Director of Special Education - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*  
Rita Perez, Director of Pupil Services - *present*

**Student Representatives**

Diamond Marrow, Senior Class Representative - *present*  
Beamlak Abraham, Junior Class Representative - *present*

**Solicitor**

Michael I. Levin, Esquire - *not present*

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the October 23, 2018 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 8-0-0

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the November 13, 2018 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Robert Fisher

Second: Thomas Keech

Vote: 7-0-1  
Abstained: Grove

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**EXECUTIVE SESSION**

An executive session will be held on Monday, November 26, 2018 for legal and personnel reasons.  
An executive session was held on Monday, November 12, 2018 for legal and personnel reasons.

**STUDENT REPRESENTATIVE'S REPORT**

The student representative's report was provided by Diamond Marrow and Beamlak Abraham.

**SUPERINTENDENT'S REPORT**

The superintendent's report was provided by Dr. Cathy Taschner.

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
November 27, 2018	6:00 PM	Public Hearing Closure of South Brandywine Middle School	C.A.S.H. Auditorium
November 27, 2018	7:00 PM	School Board Meeting	C.A.S.H. Auditorium
December 4, 2018	5:30 PM	Public Hearing – Custodial Services RFP	C.A.S.H. Auditorium
December 4, 2018	6:00 PM	Reorganization Meeting	C.A.S.H. Auditorium
December 4, 2018	<i>Following Reorg Meeting</i>	Regular School Board Meeting	C.A.S.H. Auditorium

## **SPECIAL REPORTS**

### **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

#### **1. CONSENT AGENDA**

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

*Items to be removed from Consent Agenda:*

2. H. Confidential Release and Settlement Agreement – Employee 012988
2. I. Independent Contract – BHF / CAYPP Lincoln Center Grant – C.A.I.H.S. (9/10 Center)
2. J. Voluntary Resolution Agreement - OCR No. 03141162
2. K. Act 93 Salary Increase
2. L. Music Theatre International (MTI) Contract – Willy Wonka – C.A.S.H.S.
2. M. Wanner Associates Agreement
3. G. Sunday Public Performance Request – Meistersingers – Caln Tree Lighting Ceremony
3. K. Student Teacher/Intern/Practicum Placements

Motion: Tom Siedenbuehl

Second: Basherah Grove

Vote: 8-0-0

#### **2. FINANCE COMMITTEE**

##### **A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the financial statements and the bills payable list, as presented. (*Enclosures*)

##### **B. Donation from Bridge Academy – Calculators and Laptop Bags – C.A.I.H.S. [9/10 Center]**

**RECOMMENDED MOTION:** That the Board of School Directors accept the donation of calculators and laptop bags from the Bridge Academy to the Intermediate High School. The approximate value is \$300. (*Enclosure*)

##### **C. Grant from Lockheed Martin – Robotics Team - C.A.I.H.S. [9/10 Center]**

**RECOMMENDED MOTION:** That the Board of School Directors accept a grant from Lockheed Martin, in the amount of \$1,000, to support the Robotics team's participation in the First Tech Challenge, specifically the registration and product costs on the Pitso Storefront (*3<sup>rd</sup> Party Administrator for First Tech Challenge Teams*). (*Enclosure*)

##### **D. Grant from Arcelor Mittal - S. T. E. M. - C.A.I.H.S. [9/10 Center]**

**RECOMMENDED MOTION:** That the Board of School Directors accept a grant from Arcelor Mittal, in the amount of \$6,000, to be used to support STEM initiatives, specifically for the purpose of 3D printers to benefit the programs such as the STEM competition team, the robotics team, and robotics, CAD, physics, and engineering classes. (*Confidential Enclosure*)

**E. Donation from Giant A+ Rewards Program – 9/10 Center**

**RECOMMENDED MOTION:** That the Board of School Directors accept the rewards check/donation in the amount of \$238.26 from the Giant Food Store’s A+ Rewards Program for the 9/10 Center. (*Enclosure*)

**F. Donation from Mr. Dallas Krapf – A.F.J.R.O.T.C.**

**RECOMMENDED MOTION:** That the Board of School Directors accept a monetary donation in the amount of \$250 for the AFJROTC program purchase of additional Color Guard equipment. (*Enclosure*)

**G. Donation from Comcast Cares Day 2018**

**RECOMMENDED MOTION:** That the Board of School Directors accept a check in the amount of \$1,047.64 provided by Comcast during their day of service to Caln Elementary School. The funds can be used to support educational initiatives, school supplies, or after school activities. (*Enclosure*)

**H. Confidential Release and Settlement Agreement – Employee 012988**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Release and Settlement Agreement for employee 012988, as presented (*Confidential Enclosure*)

Motion: Tom Siedenbuehl   Second: Rob Marshall   Vote: 8-0-0

**I. Independent Contract – BHF / CAYPP Lincoln Center Grant – C.A.I.H.S. (9/10 Center)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract between CASD and the Lincoln Center for Family and Youth to provide group counseling to C.A.I.H.S. students, at no cost to the District. This grant is funded through the Brandywine Health Foundation’s Coatesville Area Youth Philanthropy Program (CAYPP). (*Confidential Enclosure*)

Motion: Tom Siedenbuehl   Second: Rob Marshall   Vote: 8-0-0

**J. Voluntary Resolution Agreement - OCR No. 03141162**

**RECOMMENDED MOTION:** That the Board of School Directors approve the voluntary OCR Agreement 03141162. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl   Second: Rob Marshall   Vote: 8-0-0

**K. Act 93 Salary Increase**

**RECOMMENDED MOTION:** That the Board of School Directors approve the salary increase for Lt. Col. Turnbull in accordance with the Act 93 Agreement.

Motion: Tom Siedenbuehl   Second: Rob Marshall   Vote: 8-0-0

**L. Music Theatre International (MTI) Contract – Willy Wonka – C.A.S.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with MTI for the upcoming production of “Willy Wonka”. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl   Second: Rob Marshall   Vote: 8-0-0

**M. Wanner Associates Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors renew the Agreement with Wanner Associates for legislative services for the 2018-2019 school year, at a cost of \$2,500 per month. ([Enclosure](#))

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 8-0-0

**N. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Kennedy, Nicholas, Special Education Teacher for the Coatesville Area Intermediate High School. Letter Dated: 11/12/2018. Reason: Personal. Effective: 11/23/2018.
- 2) McKee, Elizabeth, Reading Specialist for South Brandywine Middle School. Letter Dated: 11/20/2018. Reason: Personal. Effective: 1/18/2019.

b. CATSS

- 1) Meredith, Barbara, Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Letter Dated: 11/8/2018. Reason: Retirement. Effective: 11/26/2018.

c. EXTRA DUTY

- 1) Byerly, Stephanie, Robotics Club Co-Advisor for Caln Elementary School. Letter Dated: 11/8/2018. Reason: Personal. Effective: 11/8/2018.
- 2) Daugherty, Rebecca, Spanish Club Advisor for Caln Elementary School. Letter Dated: 11/8/2018. Reason: Personal. Effective: 11/8/2018.
- 3) Maxwell, Jonathan, Robotics Club Co-Advisor for Caln Elementary School. Letter Dated: 11/8/2018. Reason: Personal. Effective: 11/8/2018.
- 4) McFarlin, Daniel, Assistant Girls' Basketball Coach for the Coatesville Area High School Campus. Letter Dated: 11/16/2018. Reason: Personal. Effective: 11/16/2018.
- 5) Pfeiffer, Jennifer, Robotics Club Co-Advisor for Caln Elementary School. Letter Dated: 11/8/2018. Reason: Personal. Effective: 11/8/2018.

d. FEDERATION

- 1) Brickus, Reginald, Custodian for Scott Middle School. Letter Dated: 11/13/2018.  
Reason: Retirement. Effective: 3/18/2019.

2. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Zizza, Sara, Twilight Math Tutor for the Coatesville Area High School Campus.  
Posted: 9/11/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4:  
Staff.

3. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Davenport, Lauren, Teacher for North Brandywine Middle School. Effective:  
10/22/2018—11/26/2018.
- 2) March, Barbara, Teacher for Reeceville Elementary School. Effective:  
11/19/2018—12/7/2018.

3. **EDUCATION COMMITTEE**

A. **Request to Attend French Class Field Trip to France**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request for the 2019 French class field trip to France, as presented. (*Confidential Enclosure*)

B. **Request to Attend Out-of-State / Sunday / Overnight Ski Trip to Vermont**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2019 Ski Trip to Vermont, as presented. (*Confidential Enclosure*)

C. **Request to Attend Out-of-State / Sunday / Overnight Wrestling Meets**

**RECOMMENDED MOTION:** That the Board of School Directors approve the requests for an out-of-state/overnight/Sunday wrestling meet(s), as presented. (*Confidential Enclosure*)

D. **Request to Attend Out-of-State / Sunday Indoor Track Meets / Girls and Boys**

**RECOMMENDED MOTION:** That the Board of School Directors approve the requests to attend the Sunday, out-of-state track meets in 2019, as presented. (*Confidential Enclosure*)

E. **Request to Attend Out-of-State Drill Competition - AFJROTC**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to attend, and compete in, an out-of-state drill competition, as presented. (*Confidential Enclosure*)

**F. Public Performance Request – Meistersingers – Coatesville Rotary Club**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request for Meistersingers to perform at the Coatesville Rotary Club. (*Confidential Enclosure*)

**G. Sunday Public Performance Request – Meistersingers – Caln Tree Lighting Ceremony**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request for a public performance on Sunday at the Caln tree lighting ceremony.

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 8-0-0

**H. Independent Contractor’s Contract – Student 10005044**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor’s Contract for student 10005044, as presented. (*Confidential Enclosure*)

**I. Independent Contract – Bayada Nursing Services - Student 10011119**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contract with Bayada for student 10011119, as presented. (*Confidential Enclosure*)

**J. Independent Contract – Bayada Nursing Services - Student 10006868**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contract with Bayada for student 10006868, as presented. (*Confidential Enclosure*)

**K. Student Teacher/Intern/Practicum Placements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following student teacher/intern/practicum placements, as presented:

➤ **West Chester University effective November 2019 through January 2019**

<u>Student</u>	<u>Cooperating Teacher(s)</u>	<u>Location</u>
Derek Vondercrone	Kelly Rigg	North Brandywine MS

➤ **West Chester University effective January 2019 through May 2019**

<u>Student</u>	<u>Cooperating Teacher(s)</u>	<u>Location</u>
Jessica Amarant	Kelly Cole and Charles Ulrich	CAIHS
Hannah Kaptur	Kristine Delp	Rainbow ES
Brian Toal	Rebecca Daugherty	Caln ES
Christina Salese	Dawn Wooten and Amanda Kaiser	Rainbow ES
Kathleen Calvin	Megan Cooper	Reeceville ES
Mackenzie Southworth	Maria Stauffer	North Brandywine MS
Jessica Butler	Elizabeth Pandosh	Kings Highway ES
Bryce Sadler	Leila Griggs & Jaimie Blankley	Kings Hwy & N.B.M.S.
Regina Scanlin	Leila Griggs & Jaimie Blankley	Kings Hwy & N.B.M.S.
Abigail Wagner	Kelly Duffy	North Brandywine MS

➤ **Eastern University effective January 2019 through May 2019**

<u>Student</u>	<u>Cooperating Teacher(s)</u>	<u>Location</u>
Jessica Bartholomew	Karena Rumford	Rainbow ES

➤ **Gwynedd Mercy University effective January 2019 through May 2019**

<u>Student</u>	<u>Cooperating Teacher(s)</u>	<u>Location</u>
Jocelyn Brown	Dana DiSands	Kings Highway ES

➤ **Immaculata University effective January 2019 through May 2019**

<u>Student</u>	<u>Cooperating Teacher(s)</u>	<u>Location</u>
Nina Sward	Elizabeth Gushanas	North Brandywine MS

➤ **Neumann University effective January 2019 through April 2019**

<u>Student</u>	<u>Cooperating Teacher(s)</u>	<u>Location</u>
Tyanna McCain	Linda Bolko	G.E.L.C.
Cindy Hyrszko	Susan O'Connell	Kings Highway ES

Motion: Tom Siedenbuehl      Second: Rob Marshall      Vote: 8-0-0

4. **OPERATIONS COMMITTEE**

A. **Request to Waive Fees – Brandywine Umpire Association – C.A.S.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$388 for use of the large group room to host the PIAA Baseball Interpretation meeting on February 25, 2019. (*Enclosure*)

B. **Request to Waive Fees – Raider Rumble Cheer Competition – High School Campus**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$1,531 for the Raider Starz 4<sup>th</sup> Annual Raider Rumble Cheerleading Competition in the gymnasiums at the Coatesville Area Intermediate *and* Senior High Schools. The Raider Starz are willing to pay custodial fees, in the amount of \$693, for this event. (*Confidential Enclosure*)

C. **Ehrlich Pest Management Program Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement between CASD and Ehrlich, as presented. (*Enclosure*)

D. **JPS Medical Waste Disposal Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Contract with JPS Medical Waste Division at a cost of \$25/Box, as presented. (*Enclosure*)

E. **Request to Waive Fees – Upward Bound Program - Coatesville Area Senior High School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$8,917 for the Upward Bound Program to include the waiver of custodial fees of \$2,442 as the event occurs during normal hours. Expected attendance is 25 students. No fees are charged for participation.



**5. POLICY COMMITTEE**

**A. Policy 142 – Migrant Students – 30 Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 142, as presented. (*Enclosure*)

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 7:25 p.m. on a motion by Tom Siedenbuehl.

Respectfully submitted,

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Karen M. Hall, School Board Secretary

*Anyone wishing to view the video of this meeting may visit our website.*